

**PARKING REQUIREMENT
EXEMPTION REQUEST FORM
(TRANSPORTATION SERVICES)**

Semester: _____

Please PRINT or TYPE all information

Last Name	First	MI	GWID
E-mail Address			Date of Birth (MM/DD/YYYY)
Housing Assignment (Hall and Room) <i>if applicable</i>			Cell Phone or Campus Phone #
Permanent Home Address	(City)	(State)	

I am a Freshman / Sophomore (*circle one*)

Freshman and Sophomore Parking Requirement

Pursuant to an order of the Zoning Commission for the Foggy Bottom Campus Plan 2007-2026, the university prohibits all freshmen and sophomores from bringing vehicles and parking in the Foggy Bottom/West End area. Exemptions to this parking requirement may be requested by completing this "Parking Requirement Exemption Request" form. If an exemption is granted, the student may bring a vehicle to the Foggy Bottom Campus, but must park the vehicle in a university parking facility. Requests for an exemption will be reviewed on a case-by-case basis and will be considered only if one of the following set of criteria is met:

Please indicate your reason for an exemption request below:

- ____ **Students who used to drive because they do not live within a reasonable distance of public transportation or who commute over long distances.** *Please provide proof of residency, as well as evidence of lack or reasonable public transportation options.*
- ____ **Students who need to drive because of an off-campus job.** *Please provide documentation concerning the location of the job, as well as the absence of reasonable public transportation options for travel from campus to the job.*
- ____ **Other.** *Other requests for exemption may be considered so long as such reasons are (a) based on extraordinary circumstances (i.e., not merely for the student's convenience or for reasons applicable to a significant number of the student population), and (b) supported by appropriate documentation.*

I, (print name) _____, have fully read and understand the terms of the Foggy Bottom Campus Parking Policy, attached hereto. I further acknowledge that all of the information provided by me in this Parking Requirement Exemption form is true and correct and that, if the exemption is granted, I will park in a university parking facility. Any violation of this policy shall be grounds for discipline under the university's Code of Student Conduct.

Student Signature: _____ **Today's Date:** _____

Submit this Parking Requirement Exemption form and any supporting documentation to parking via email (parkingpermit@gwu.edu) or in person at the GWorld Card Office (located in the Marvin Center, 800 21st Street, NW).

For Official Parking Office Use Only

Approved: _____ Unapproved: _____ Date: _____ Signature: _____