

Parking Requirement Exemption Request Form



Semester _____

Please PRINT or TYPE all information

Last Name	First	MI	GWID
E-mail Address			Date of Birth (MM/DD/YYYY)
Housing Assignment (Hall and Room) <i>if applicable</i>			Cell Phone or Campus Phone #
Permanent Home Address	(City)	(State)	

I am a Freshman / Sophomore (circle one)

Freshman and Sophomore Parking Requirement

Pursuant to an order of the Zoning Commission for the Foggy Bottom Campus Plan 2007–2026, the University prohibits all Freshman and Sophomores from bringing vehicles and parking in the Foggy Bottom/West End area. Exemptions to this parking requirement may be requested by completing this “Parking Requirements Exemption Request” form. If an exemption is granted, the student may bring a vehicle to the Foggy Bottom Campus, but must park the vehicle in a University parking facility. Requests for an exemption will be reviewed on a case by case basis and will be considered only if one of the following set of criteria is met:

Please indicate your reason for an exemption request below:

- ___ **Students who need to drive because of disability or health related issues of the student or a member of the student’s family.** Please provide medical documentation in a separate envelope. The documentation must contain sufficient information to establish why the medical condition requires driving to and parking on campus.
- ___ **Students who used to drive because they do not live within a reasonable distance of public transportation or who commute over long distances.** Please provide proof of residency, as well as evidence of lack or reasonable public transportation options.
- ___ **Students who need to drive because of an off-campus job.** Please provide documentation concerning the location of the job, as well as the absence of reasonable public transportation options for travel from campus to the job.
- ___ **Other.** Other requests for exemption may be considered so long as such reasons are (a) based on extraordinary circumstances (ie., not merely for the student’s convenience or for reasons applicable to a significant number of the student population), and (b) supported by appropriate documentation.

I, (print name) _____, have fully read and understand the terms of the Foggy Bottom Campus Parking Policy, attached hereto. I further acknowledge that all of the information provided by me in this Parking Requirement Exemption form is true and correct and that, if the exemption is granted, I will park in a University parking facility. Any violation of this policy shall be grounds for discipline under the University’s Code of Student Conduct.

Student Signature: _____ Today’s Date: _____

Return this Parking Requirement Exemption form and any supporting documentation to:

Parking Manager
2211 H Street, NW
Washington, DC 20052
(202) 994-7275

For Official Parking Office Use Only

Approved: _____ Unapproved: _____ Date: _____ Signature: _____